



July 2008

Newsletter

"Promoting Rock 'n' Roll in all its forms in the ACT"

NOTICE OF ANNUAL GENERAL MEETING

The 2008 Annual General Meeting will be held this Friday, 1st August at 8pm. The meeting will be held immediately following classes on Friday night, at the Manuka Services Club, Canberra Avenue, Manuka and will be followed by our regular Friday night social. Even if you are not interested in taking on a position on the committee, please come along and support those that are either leaving office or taking on a position themselves. Please note that only current members of the ACT Rock 'n' Roll Club are eligible to vote for the election of the committee or office holders for the coming year – this is a timely reminder to renew your membership if you haven't already done so (membership forms are available on Friday nights).

The proceedings of the meeting will be as follows:

1. Receive an activity report from the outgoing committee.
2. Receive a financial statement and auditors report.
3. Place before members present, any notices of motion's that have been received.
4. Appointment of a returning officer and a scrutineer.
5. Election of the committee and office holders for the forth coming year:
 - Declaration that all positions are now vacant
 - Returning Officer to preside over and conduct elections
 - Returning Officer to invite the new committee to take up their positions
 - Announcements (if any)
 - Vote of thanks to the outgoing committee, scrutineer and the returning officer.

An outline of each position, with approximate hours that the current position holder spends a month undertaking that position are on the following page. If you are interested in a position and would like to know more about the duties performed, the current position holder will be happy to give you more information.

COMMITTEE NOMINATION FORM – AGM – 1 AUGUST, 2008

We hereby nominate: _____

For the position of: _____

In the ACT Rock 'n' Roll Club for the financial year of 2008/2009.

Proposed by: _____

Seconded by: _____

I accept nominations as proposed: Endorsed by nominee: _____

Committee Member Positions

General

To be an office holder, you need to be enthusiastic about the task and inject the same enthusiasm, excitement and interest into other club members. Whilst not always easy, the rewards when a task is completed are well worth it. ***You must be prepared to attend the monthly committee meetings, take a turn on the door on Friday nights and at special functions, perhaps help out with lessons, and generally support the club with your attendance at dances, practices, demonstrations and special events.***

President

- Responsible for chairing monthly meetings and is the official spokesperson for the club
- First point of contact for clubs such as the Deakin Sports and Social Club.
- Oversees the performance of the other committee members
- Responsible for ensuring the clubs smooth running and that legal social obligations are met.

Approximate hours per month: 5 to 7 hours

Vice President

- Assist the President in overseeing the activities of the club.
- Responsible for monitoring the needs of the Youth/Junior members of the club.
- Responsible for co-ordinating the lessons.

Approximate hours per month: 2 to 4 hours

Secretary/Promotions Officer

- Ensures accurate club records are kept, including recording and documenting the minutes of committee meeting and making them available to club members
- Records incoming and outgoing mail.
- Responsible for the clearing the mailbox and delivering mail to relevant committee members.

Approximate hours per month: 10 to 12 hours

Treasurer

- Maintains the clubs financial records
- Responsible for payments of accounts, insurance, rendition of annual returns.
- Responsible for club banking

Approximate hours per month: 3 to 6 hours

Events Officer

- Co-ordinates and supervises functions within the club.
- Responsible for negotiation with, booking and payment of bands
- Responsible for door roster, decoration and food etc.

Approximate hours per month: 3 hours

Promotions Officer

- Co-ordinates dancing demonstrations
- Responsible for advertising club activities including all promotional materials such as posters, flyers, tickets, etc
- Responsible for the clubs newsletter
- Responsible for promoting the clubs image to the general public
- Responsible for promoting the club activities within the club

Approximate hours per month: 10 to 12 hours

Membership Secretary

- Responsible for new memberships and renewals
- Maintains membership data, eg number of members, birthdays etc
- Approximate hours per month: 5 to 6 hours



CLUB MEMBERSHIP APPLICATION/RENEWAL FORM

www.actrocknroll.org.au

ACT Rock 'n' Roll Club Inc.
P.O. Box 9609
DEAKIN ACT 2600
Ph: 0434 238 533

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The ACT Rock 'n' Roll Club respects and protects your privacy. Details provided on this form will be added to our computer database and will only be used by Committee members to assist with Club management, mail-outs (including emails) and other Club activities.

Member/s Details

Name/s	DOB
1	/ /
2	/ /
3	/ /
4	/ /

E-mail

Tick this box to receive your newsletter by email

Postal Address

.....

 Suburb
 State..... Postcode.....
 Telephone (H).....
 (M).....

OFFICE USE ONLY	
Receipt No.	
Receipt date	
Membership No.	
Date processed	
Signature	

New Members

(membership is from 1 July to 30 June of the following year)

Per year

Family \$25

Single \$20

Renewals

(membership is from 1 July to 30 June of the following year)

Per year

Family \$20

Single \$15

Dance Lessons

Children 8-15 ½ price of adults

Rockabilly Beginners \$60 pp

4 Step Beginners \$60 pp

Rockabilly Intermediate \$30 pp

Total Fees Due: \$.....

I/We hereby agree to abide by the Constitution of the ACT Rock 'n' Roll Club. I/We acknowledge that I/We are now representatives of the ACT Rock 'n' Roll Club and shall behave in a responsible manner.

Signed:

Signed:

Date:

Date:

ACT Rock 'n' Roll Club
Mobile: 0434 238 533
Email: mail@actrocknroll.org.au

PRESIDENT

Steve Hopkins
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VICE PRESIDENT

Angie Drake
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SECRETARY

Sharon Rennes
0421 705 317

TREASURER

Jason Blair
fliptop@iinet.net.au

MEMBERSHIP SECRETARY

Tracy Harris 62416737

EVENTS OFFICER

Paula Sloan paula2@aapt.net.au

PROMOTIONS OFFICER

vacant



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PO Box 9609
DEAKIN ACT 2600

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